

# Online Car Buying Checklist

## Vehicle Information

☐ Registration number (number plate): \_\_\_\_\_

☐ Make/Model/Year: \_\_\_\_\_

☐ Current mileage: \_\_\_\_\_

☐ Number of previous owners: \_\_\_\_\_

☐ Any accidents or insurance write-offs? ☐ Yes ☐ No

Details: \_\_\_\_\_

☐ Any mechanical or cosmetic issues? ☐ Yes ☐ No

Notes: \_\_\_\_\_

☐ Vehicle history report checked (HPI, AA, RAC, etc.)? ☐ Yes ☐ No

☐ Has the car ever been stolen or cloned? ☐ Yes ☐ No

☐ Is the car category marked? (Cat A, B, S, N) ☐ Yes ☐ No

If Yes, specify: \_\_\_\_\_

## Condition & Maintenance

☐ Full service history (FSH) or partial? ☐ Full ☐ Partial ☐ None

☐ Last service date: \_\_\_\_\_

☐ MOT status valid? ☐ Yes (expires: \_\_\_\_\_) ☐ No

☐ MOT history reviewed online? ☐ Yes ☐ No

☐ Tyre condition: ☐ New ☐ Good ☐ Worn

☐ Brake condition: ☐ New ☐ Good ☐ Worn

☐ Battery age: \_\_\_\_\_

☐ Warning lights on dashboard? ☐ Yes ☐ No

## Ownership & Documentation

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- ☐ V5C logbook present and in seller's name? ☐ Yes ☐ No
- ☐ Matches VIN, reg plate, and engine number? ☐ Yes ☐ No
- ☐ Finance outstanding on vehicle? ☐ No ☐ Yes
- ☐ Manual & spare key provided? ☐ Yes ☐ No
- ☐ Service book stamped and complete? ☐ Yes ☐ No

### Pricing & Payment

- ☐ Asking price: £\_\_\_\_\_
- ☐ Negotiated/final price: £\_\_\_\_\_
- ☐ Additional fees (admin, delivery, etc.): £\_\_\_\_\_
- ☐ Payment method agreed: ☐ Bank transfer ☐ Cash ☐ Finance ☐ Other: \_\_\_\_\_
- ☐ Receipt of sale provided/signed? ☐ Yes ☐ No

### Inspection & Checks

- ☐ Viewed in daylight and dry weather? ☐ Yes ☐ No
- ☐ Test driven? ☐ Yes ☐ No
- ☐ Independent mechanic inspection? ☐ Yes ☐ No
- Notes: \_\_\_\_\_
- ☐ Electronics, aircon, lights, wipers, etc. tested? ☐ Yes ☐ No

### Delivery & Dealer Considerations (Online Purchase)

- ☐ UK-wide delivery available? ☐ Yes ☐ No
- Cost: £\_\_\_\_\_
- ☐ Cooling-off or return period (Consumer Rights Act)? ☐ Yes ☐ No

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Length: \_\_\_\_\_ days

☐ Dealer registered with FCA or Motor Ombudsman? ☐ Yes ☐ No

☐ Dealer provides warranty? ☐ Yes ☐ No

Duration: \_\_\_\_\_

### Final Reminders

- Tax the vehicle before driving it: [www.gov.uk/vehicle-tax](http://www.gov.uk/vehicle-tax)
- Get insurance before collecting or driving
- Confirm the vehicle is not marked for export or scrappage
- Check MOT & history: [www.gov.uk/check-mot-history](http://www.gov.uk/check-mot-history)
- Verify vehicle details: [vehicleenquiry.service.gov.uk](http://vehicleenquiry.service.gov.uk)